Donation Analysis Reports

The Donation Analysis Report will display

- by postal or zip code which areas have been contacted for a direct mail or email campaign,
- · which have responded showing a donation count,
- donation dollar ranges,
- the total amount, and
- the percentage of donations by postal zone/zip code.

Where no Response File is created it is possible to see which postal zones have responded.

At the point of exporting the final list of donors to be included in the solicitation, if Q-Xpress \ Q-Xpress Export is used offering the option to create a Campaign Response File. You need to have set up the campaign in order to create the Campaign Response File.

| Update | Last Solicitation Date | |
|-------------|--|----------|
| | Include Significant Other | |
| Date: | | |
| Create (| Campaign Response File | |
| Campaign | 2007DMD04 2007 Direct Mail Campaign Fall | # |
| | | |
| Minor Sort: | v Company Name/Last Name, First Nar | |

As the donations are entered fund development staff can now assess how the target audience is responding.

The Donation Analysis Report run by postal or zip code will show where the solicitations were mailed or emailed and what the response has been.

| | Donation Analysis Report by Campaign Postal Code/Zip Code from t2a 0a0 To t6a z9z | | | | | | | | | | | | | | | | | |
|---------------|--|------------------|------|------|------|-------|-------|-------|---------|--------|----------|----------|----------|-----------|--------------|-------------------|--------------------|----------------|
| Postal Code | Mail R Count | esponse Count | <=10 | <=25 | <=50 | <=100 | <=250 | <=500 | <=1,000 | <=5000 | <=10,000 | <=25,000 | <=50,000 | <=100,000 | <=10,000,000 | Company Amount | Campaign Amount | % By Postal |
| Campaign: | 2007DN | 1D04 | | | | | | | | | | | | | | | | |
| T2A | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| T2B | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| T2E | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| T2M | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| T2P | 2 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 60.00 | 3.1 |
| T2V | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.0 |
| T3A | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.0 |
| ТЗВ | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.0 |
| T3C | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,000.00 | 1,000.00 | 51.6 |
| T3E | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 250.00 | 250.00 | 12.9 |
| T3N | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.0 |
| T4N | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.0 |
| T4R | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.0 |
| Г5А | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 120.00 | 6.2 |
| T5E | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.0 |
| T5J | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.0 |
| 5P | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.0 |
| 55 | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 125.00 | 125.00 | 6.4 |
| T5T | 3 | 4 | 0 | 0 | 2 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 380.00 | 19.6 |
| Report Total: | 26 | 10 | 0 | 0 | 2 | 2 | 4 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,375.00 | 1,935.00 | 100.00 |

The report above shows a specific range demonstrating the flexibility of this report. Where there are potential donors who have not responded, @EASE can build a Campaign Response File of all donors by selected postal ranges. The percentages in the final column add another level of analytics for development staff.

Note: As donations to the campaign are updated to master (U2M) the Campaign Response File is updated to indicate a donation was received. Where not all donations have been U2M, and a Response file has been selected in the Q-Xpress view, the Q-Xpress Exclude \ Exclude by Campaign can be used for those donations received but not yet updated.

| Q-Xpress Selection | | | | | | | |
|---------------------------|---|--|--|--|--|--|--|
| Private Donors | Q-Xpress Selection (Select By Number Range) | | | | | | |
| Corporate Donors | Current Record Count: 14 My Records | | | | | | |
| Corporate Contacts | Delete existing records from file Enable Suppress mail option Enable Mailing Labels Count | | | | | | |
| Receipt Selection | From: C000000 | | | | | | |
| Campaign Reminder | To: P999999 | | | | | | |
| Select By Number Range | Reminder | | | | | | |
| Select By Postal/Zip Code | | | | | | | |
| Pledges | Campaign 2007DMD04 2007 Direct Mail Campaign Fall | | | | | | |
| Donor Selection | | | | | | | |
| Volunteer Selection | | | | | | | |
| Administrative Selection | | | | | | | |
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| | Create | | | | | | |

For a full overview of building a successful campaign for a mailout or email download the Direct Mail Report. Direct-Mail.docx

(https://s3.amazonaws.com/helpscout.net/docs/assets/5b6decf32c7d3a03f89d93d3/attachments/5d0ae5510428637 fd7c52fbe/Direct-Mail.docx)

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